

Canadian Mennonite Magazine
Eastern Canada Correspondent
(0.2—0.4 FTE)

Job Description

General creativity: *Canadian Mennonite* (CM) seeks to be a workplace of collective creativity. All team members are invited to contribute ideas and input related to existing or potential *Canadian Mennonite* endeavours.

Basic responsibilities: The Eastern Canada correspondent is responsible for generating article ideas and writing articles with a focus on Mennonite Church Eastern Canada (MCEC). The correspondent is further responsible for contributing quality photos or other images to accompany articles.

Location: The position can be done remotely or from the *Canadian Mennonite* (CM) office in Kitchener, Ontario. Some travel for in-person attendance at occasional events in Ontario and Quebec would be expected.

Hours and duration: 0.2-0.4 FTE. Flexible hours. This is a one-year term position.

Timing: The desired start date is December 1.

Pay: The salary range for this position, at 0.4FTE, is \$22,000 to \$24,000 annually.

Accountability: The correspondent is responsible to the editor and will work in collaboration with the CM team.

Specific tasks: In consultation with the editorial team, the correspondent will provide coverage of people, churches, events and issues within MCEC. These can range from feature articles to news briefs to photo essays. From time to time the correspondent may also write about broader topics of general interest to CM readers. The correspondent will be responsible for delivering roughly 800 to 1,000 words worth of quality copy, plus accompanying images, every two weeks, though this will vary as determined in discussion with the editorial team.

The correspondent will initiate contact with pastors, MCEC staff, church organizations and other church contacts in order to gather story ideas and solicit feedback.

Desired Qualifications

Applicants should have strong knowledge of, and commitment to, the Mennonite faith community and *Canadian Mennonite's* mission. Ideally, they will be active participants in an MCEC congregation.

They should be experienced and skilled in interviewing subjects, conducting background research and writing clean, lively magazine copy. They must be able to generate story ideas and work to deadlines (usually every two weeks).

A journalism degree and/or experience writing for a magazine or newspaper are an asset.

Photography skills are an asset.

Good journalism often arises from good relationships. Applicants should have the ability to form and maintain relationships with a broad range of people within the church, including leaders.

Application deadline: November 15

Send a CV, cover letter and relevant writing samples to editor@canadianmennonite.org.